

# MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 5<sup>th</sup> JUNE 2024 AT 7PM** in the Guildhall, Mill Street.

## **S24/001 PRESENT**

Chair: Councillor B. Waite

Councillors: Garner, Ginger, Hall, Jones, Tapley, S Waite.

Officers: Kate Adams, Deputy Town Clerk  
Julie Cox, Finance Assistant  
Mark Hilton, DLF Supervisor  
Tony Caton, Market Manager

## **S23/002 ABSENT**

Councillor Gill was absent.

## **S24/003 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

The Chair, Councillor B Waite, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

## **S24/004 RECORDING OF MEETINGS**

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

## **S24/005 ELECTION OF A VICE CHAIR**

### **RESOLVED SW/BW (Unanimous)**

Councillor Hall was elected as Vice Chair of Services Committee.

## **S24/006 APOLOGIES**

Apologies were received from Councillor Gill (Holiday)

## **S24/007 DECLARATIONS OF INTEREST**

### **Disclosable Pecuniary Interests**

None declared.

Conflicts of Interest

None declared

Personal Interests

None declared

**S24/008 PUBLIC OPEN SESSION (15 minutes)**

There was one member of the public present.

Chair of Ludlow In Bloom, spoke of her concerns relating to the tubs on Events Square. She informed the committee that she works extremely hard on a volunteer basis on behalf of Ludlow in Bloom to maintain the planters, hanging baskets and tubs around the town, assisted by fellow volunteers. She does not believe that the cost of moving the tubs at the request of Ludlow Castle should be met by Ludlow in Bloom, as these tubs were gifted to the town.

**S24/009 LUDLOW UNITARY COUNCILLORS SESSION**

Councillor Parry, Ludlow South, was present but did not have any updates.

**S24/010 MINUTES**

**RESOLVED BW/RH (Unanimous)**

That the minutes of Services Committee meeting held on Wednesday 10<sup>th</sup> April 2024 be approved as a correct record and signed by the Chair.

**S24/011 ITEMS TO ACTION**

**RESOLVED BW/EG (unanimous)**

That the Items to action from Services Committee 10<sup>th</sup> April 2024 be approved.

**S24/012 REDUCTION IN WASTE PROVISION**

**RESOLVED BW/SW (unanimous)**

That the reduction in market waste being disposed of and the resultant planned change to reduce market general waste bins by two be noted.

**S24/013 MARKET UPDATE**

**RESOLVED BW/AT (5:0:2)**

That the update from the Market Manager reflected the low numbers of traders present on the Market on Mondays. That the request for a parking order for the Market Place be chased with Shropshire Council.

**S24/014 RESOLVED BW/RH (unanimous)**

That the information from NABMA be noted.

**S24/015 HOUSMAN PLAY AREA INCIDENT****RESOLVED BW/EG (unanimous)**

That the action taken so far be noted, and that further information will follow.

**S24/016 GENERAL PLAY AREA UPDATE****RESOLVED BW/GG (unanimous)**

That the update following last year's annual play inspections be noted.

**S24/017 RESOLVED BW/GG (unanimous)**

That the safety fencing work at Linney Riverside Park at a cost of £1,390.00 be noted.

**S24/018 FRIENDS OF LUDLOW MUSEUM****RESOLVED BW/EG (unanimous)**

That the changes to subsidised child entry to the Museum that will come into effect from April 2025 be noted, and a letter of thanks be sent.

**S24/019 LUDLOW IN BLOOM SERVICE LEVEL AGREEMENT****RESOLVED RJ/EG (unanimous)**

That the Service Level Agreement be bought back to Committee with amendments made in an alternative text colour, removing section 4)1b regarding Ludlow in Bloom meeting the cost of the removal and reinstatement of planters.

**S24/020 WIGLEY FIELDS ALLOTMENTS DRAINAGE****RESOLVED BW/GG (unanimous)**

That the update regarding works at Wigley Fields allotments be received. Work will be completed by the DLF at a cost within the available budget of £923.00

**S24/021 GRAVE DIGGING FEES****RESOLVED GG/RH (unanimous)**

That the fees for grave digging be updated as below:

<b>Grave Excavation Fees</b>	
Treble	£695.00
Double	£595.00
Single	£522.00
Ashes (new/reopen)	£140.00

**S24/022 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED BW/RH (unanimous)**

To excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 7.37pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date